

FORM 20-E

CHECKLIST FOR COMMERCIAL DEVELOPMENT
PARISH OF LIVINGSTON

COMMERCIAL DEVELOPMENT NAME: _____

REVIEWED BY: _____

LOCATION: SECTION(S) _____, TOWNSHIP _____ SOUTH, RANGE _____ EAST

OWNER/DEVELOPER (NAME, ADDRESS & PHONE NUMBERS) _____

DATE: _____

<u>ITEM</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
Following items submitted to the Planning Commission Office and the Review Engineer	_____	_____	_____

SITE PLAN:
(Submitted 21 days prior to Planning Commission Meeting)

1. Commercial development name	_____	_____	_____
2. Description of property	_____	_____	_____
3. Owner/Developer (O/D) name, address and phone number	_____	_____	_____
4. Surveyor/Engineer's name	_____	_____	_____
5. Existing property line & adjacent property owners	_____	_____	_____
6. Section and township lines	_____	_____	_____
7. Proposed buildings and location dimension of building on the property (25' buffer zone & 8' fence if next to residential area)	_____	_____	_____
8. Typical pavement section	_____	_____	_____
9. Grading details	_____	_____	_____
10. Drainage (drainage patterns, subsurface drainage structures, ditches, etc.)	_____	_____	_____
11. Sewerage facilities (sewer lines, manholes, Lift stations, treatment plant, etc.)	_____	_____	_____
12. Utilities (water lines, gas lines, etc.)	_____	_____	_____
13. Existing buildings with dimensions	_____	_____	_____

<u>ITEM</u>	<u>YES</u>	<u>NO</u>	<u>N/A</u>
14. Existing drainage ditches and canals	_____	_____	_____
15. Existing lakes and ponds	_____	_____	_____
16. Servitudes, R/W and dimensions (existing and proposed - 15' minimum width)	_____	_____	_____
17. Method of sewage disposal	_____	_____	_____
18. Source of water supply	_____	_____	_____
19. Vicinity map at one (1) inch to two thousand (2,000) feet or larger.	_____	_____	_____
20. The site plan shall be drawn at a scale of one (1) inch equals fifty (50) feet or larger	_____	_____	_____
21. Date	_____	_____	_____
22. North arrow	_____	_____	_____
23. Scale in feet (graphic)	_____	_____	_____
24. LEGEND: Number of acres, name of utility companies, districts (sewer, water, gas, drainage, fire, recreation), etc.	_____	_____	_____
25. Plot and shade all flood zones (as reflected on FIRM Maps).	_____	_____	_____
26. Grease Traps included for Strip-mall developments	_____	_____	_____
27. Signature block for Planning Director and Review Eng	_____	_____	_____
27. Preliminary Stamp with full preliminary note for PSP	_____	_____	_____
28. 2 nd Signature block for Planning Director and Review Eng (if revised)	_____	_____	_____
29. Letters sent to the various utility companies, districts, Parish Council members, etc. (includes drainage district, if applicable)	_____	_____	_____
30. If the Development is located within 0.25 miles of a State Hwy DOTD will need to be notified	_____	_____	_____
31. Erosion Control Plan (if greater than 5 acres)	_____	_____	_____
32. All multifamily developments consisting Of a total of 20 units or more, include 1 guest Parking space for every 3 single /units and are DISTRIBUTED EVENLY	_____	_____	_____

33. For multifamily developments consisting of 30 units
Or more, must allocate non-wetland, usable, and cleared
Recreational space min. ¼ acre for every 30 units. _____

DRAINAGE IMPACT STUDY (in accordance with the
Subdivision ordinance)(Submit 8th day of month prior to
Planning Commission Meeting) _____

TRAFFIC IMPACT STUDY
(Submit 18th day of month prior to Planning Commission Meeting) _____

Application for Commercial Development completed
(Submit 18th day of month prior to Planning Commission Meeting) _____

Commercial development sign (10 days prior to Planning
Commission Meeting and must be 5ft from public ROW) _____

REMARKS: _____

